

BALTA GROUP NV
Public limited liability company
Wakkensteenweg 2
8710 Sint-Baafs-Vijve
Enterprise number: 0671.974.626
RLE Ghent (division Kortrijk)

(the “**Company**”)

PRACTICAL GUIDELINES ON HOW TO WATCH THE ANNUAL SHAREHOLDERS’ MEETING VIA LIVESTREAM¹

In light of the COVID-19-pandemic and the governmental measures in place to combat the COVID-19 pandemic, the board of directors of the Company (the “**Board of Directors**”) urges the shareholders not to be physically present at the annual shareholders’ meeting of the Company to be held on **Wednesday 26 May 2021 at 11.00 am (CET)** at the registered office of the Company (Wakkensteenweg 2, 8710 Sint-Baafs-Vijve).

Shareholders who meet the admission requirements (see chapter “Information regarding the meeting” in the convocation letter) and who wish to follow the annual general meeting, can watch the meeting online via a livestream. Please note that the livestream is only a live feed from the meeting and is not to be considered as a remote general meeting through electronic means in accordance with article 7:137, §1 of the Belgian Companies and Associations Code.

Shareholders who want to follow the annual general meeting via the livestream, have to complete the following steps:

1. Notification of the intention to participate in the annual shareholders’ meeting

Persons who are shareholders on Wednesday 12 May 2021, at midnight (CET) and who want to participate in the annual shareholders’ meeting, notify the Company of their intention by e-mail (general.meeting@baltagroup.com) or by letter, **at the latest on Thursday 20 May 2021 at midnight (CET)**.

The following documents have to be attached to the notification:

- if applicable: a certificate issued by the licensed account holder or the settlement institution (for dematerialized shares);
- copy of a completed and duly signed proxy form. Such proxy form will be available on the website of the Company (www.baltainvestors.com); **or**
- copy of a completed and duly signed voting form. Such voting form will be available on the website of the Company (www.baltainvestors.com).

¹ This is a translation of a Dutch document into English. Reasonable care was taken to ensure that it is accurate. However, you should be aware that words and legal concepts used in one language may not have exact equivalents in another. It cannot be guaranteed that the translation will have exactly the same meaning as the original.

2. Reply e-mail from the Company

The shareholders who meet the admission requirements receive a reply e-mail from the Company.

This e-mail will contain a link to a webpage on which the shareholders have to fill in limited personal data² (name (name and surname) and e-mail address) for registration purposes. The shareholder will have to indicate in which language he/she wants to follow the annual shareholders' meeting (English or Dutch). It is very important that the chosen language and the filled-in data are correct, as no changes can be made after registration.

Once all requested information has been completed, the shareholder concerned is officially registered to follow the annual shareholders' meeting via the livestream.

3. Personal e-mail with link

The duly registered shareholders receive a personal e-mail containing a link to the live streaming website via which the annual shareholders' meeting can be followed. This e-mail is strictly personal. The livestream can only be watched via the link included in this e-mail. This link cannot be transferred to another e-mail address.

This e-mail will also include additional practical information on how to follow the annual shareholders' meeting online, as well as useful contact details in the event that technical support would be required.

4. Follow the annual shareholders' meeting via livestream

The duly registered shareholders can follow the annual shareholders' meeting on Wednesday 26 May 2021 as from 11.00 am (CET) via livestream by clicking the link in the e-mail. One hour prior to the meeting, each registered shareholder will receive a reminder e-mail containing (again) the link to the livestream.

Should you have any other queries about the organisation of the annual shareholders' meeting, please do not hesitate to send these to general.meeting@baltagroup.com.

² In accordance with the chapter "Information on data protection" as included in the convocation letter.